



WORKING FROM HOME

If you are considering working from home you need to consider:

- Do you require a council permit. Every council has different requirements so always check before you make plans.
- If you are renting, you need to ensure you have permission from the landlord AND that the landlords insurance does not prohibit a home based business (some do!).



SOME SECURITY TIPS

- Consider only publishing your street name and suburb as your business address.
- Email or text clients the address with a confirmation of booking message.
- Don't take "walk ins" - appointment only
- If you are working alone, make it sound like others are around by leaving on the TV or radio and closing doors.
- Always "screen" your clients first on the telephone and if your gut says "no" then listen!!
- Take payment online, by bank transfer or credit card so you don't have amounts of cash lying around.



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